

EMMANUEL CHURCH NORTHWOOD

Registered charity no. 1132091
High Street, Northwood, Middlesex HA6 1AS
01923 845200 | ecnoffice@ecn.org.uk | www.ecn.org.uk

GIFT AID DECLARATION

For every £1 you donate 25p of Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

Name of charity - EMMANUEL CHURCH NORTHWOOD PCC

Details of donor – please use a separate form for each individual taxpayer

Title..... Forename(s)

Surname (in CAPITALS)

Home address

.....

..... Postcode

Please treat the following donations made by me to Emmanuel Church Northwood as Gift Aid donations:

* all donations I have made since 6 April last and all donations I make from the date of this declaration until I notify you otherwise

* the enclosed donation of £ only

* the donation of £..... which I made on (date)

* *Please delete as appropriate*

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

I also understand that the details on this form and details of my donations will be held on paper and electronically by the Treasurers of Emmanuel Church and used for tax claims and the compilation of the accounts of Emmanuel Church. They will be available for inspection by HMRC and the Independent Examiner/Auditor of the Church accounts as required.

Signed

Date

Notes

1. This declaration can only be made by an individual UK tax-payer (not a couple or family).
2. If you are unsure whether your donations qualify for Gift Aid tax relief please consult the Donations Treasurer.
3. You can cancel this declaration at any time by notifying the Donations Treasurer. If your circumstances change and you no longer pay enough tax on your income please let the Donations Treasurer know; you can cancel or restrict your declaration.
4. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.
5. **Please notify Emmanuel Church if you change your name or address.**